

2016 Korean Government Scholarship Program For Graduate Degrees Application Guidelines

2016 정부초청외국인 대학원 장학생 모집요강

2016. 2.



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2016 Korean Government Scholarship Program For Graduate Degrees Application Guidelines

I. PROGRAM OBJECTIVES

The Korean Government Scholarship Program is designed to provide higher education in Korea for international students with the aim of promoting international exchange in education, as well as mutual friendship amongst the participating countries.

II. TOTAL NUMBER OF GRANTEES: 815 CANDIDATES

1. 2016 KGSP Quota Reserved for the Embassy Track: 490 Candidates (General + Korean Adoptees)

(1) Embassy Track Quota for General Applicants

COUNTRIES	QUOTA	NO. OF COUNTRIES
China	24	1
United States of America	15	1
Indonesia, Russia, Vietnam	10	3
Japan	9	1
India	8	1
Brazil, Myanmar, Ecuador, Bulgaria, Kyrgyzstan, Turkey	6	6
Bangladesh, Ethiopia, Ghana, Kazakhstan, Laos, Malaysia, Mongolia, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Uzbekistan	5	13
Azerbaijan, Cambodia, Colombia, Cote d'Ivoire, Egypt, Germany, Israel, Italy, Mexico, Morocco, Nigeria, Panama, Senegal, Serbia, Taiwan, The United Kingdom, Tunisia, Turkmenistan, Uganda	4	19
Afghanistan, Argentina, Armenia, Brunei, Canada, Chile, Democratic Republic of the Congo, El Salvador, Finland, France, Gabon, Georgia, Hungary, Iraq, Jordan, Nepal, Oman, Republic of South Africa, Rwanda, Singapore, Sudan, Tajikistan, Tanzania, Timor-Leste, Venezuela	3	25
Algeria, Australia, Austria, Belarus, Belgium, Bolivia, Botswana, Burundi, Canada(Quebec), Costa Rica, Croatia, Czech Republic, Denmark, Dominican Republic, Fiji, Gambia, Greece, Guatemala, Honduras, Hong Kong, Iran, Ireland, Jamaica, Kuwait, Kenya, Latvia, Lebanon, Libya, Malawi, Mozambique, Netherlands, New Zealand, Norway, Paraguay, Poland, Portugal, Romania, Saudi Arabia, Slovakia, Slovenia, Spain, Switzerland, Sweden, the Bahamas, Togo, Trinidad and Tobago, Ukraine, Uruguay, Zambia, Zimbabwe	2	50
Albania, Angola, Bahrain, Barbados, Benin, Bosnia and Herzegovina, Burkina Faso, Central African Republic, Comoros, Djibouti, Equatorial Guinea, Estonia, Guinea-Bissau, Greenland, Guyana, Haiti, Lesotho, Madagascar, Mali, Mauritania, Mauritius, Montenegro, Namibia, Nicaragua, Niger, Palestine, Papua New Guinea, Qatar, Republic of the Congo, Republic of Seychelles, Saint Kitts and Nevis, Sao Tome Principe, Somalia, Suriname, Swaziland, Syria, United Arab Emirates	1	37
Total	475	157

- Applicants who decide to apply for the scholarship through the Embassy Track must submit their applications to the Embassy of the Republic of Korea in their respective home countries, listed above. (Refer to the section VI for the details on the application procedure)
- The quota allocation is decided based on the mutual agreements between Korea and the countries above.
- Among the assigned 490 candidates, 15 are reserved for the overseas Korean adoptees from 12 countries, separate from the quota assigned for the general applicants. (See below for more information.)

(2) Embassy Track Quota for Overseas Korean Adoptees

COUNTRIES	QUOTA	NO. OF COUNTRIES
The United States	3	1
France	2	1
Australia, Belgium, Canada, Denmark, Germany, Italy, Netherlands, Norway, Sweden, Switzerland	1	10
Total	15	12

- Overseas Korean adoptees who graduated or are expected to graduate from Korean universities are eligible to apply.

2. 2016 KGSP Quota Reserved for the University Track: 325 Candidates

COUNTRIES	QUOTA			NO. OF COUNTRIES
	General	Regional Univ.	Total	
Indonesia, Vietnam	8	4	12	2
Uzbekistan	8	3	11	1
Mongolia	6	4	10	1
Thailand	7	2	9	1
Cambodia, Kazakhstan, Philippines	6	3	9	3
Ethiopia, Malaysia, Myanmar, Pakistan, Russia	5	3	8	5
Bangladesh, Brazil, Mexico, Nepal, Nigeria	5	2	7	5
Ghana, India, Kyrgyzstan	5	1	6	3
Cameroon, Rwanda, Sri Lanka, Taiwan, Tanzania, Turkey	4	1	5	6
Egypt, Poland, Romania, The United States, Uganda, Yemen	4		4	6
Azerbaijan, Colombia, Guinea, Hungary, Laos, Liberia, Peru, Senegal	3		3	8

COUNTRIES	QUOTA			NO. OF COUNTRIES
	General	Regional Univ.	Total	
Algeria, Chile, Costa Rica, Dominican Republic, France, Germany, Iran, Italy, Japan, Jordan, Kenya, Lithuania, Mauritania, Moldova, Morocco, Netherlands, Sierra Leone, Singapore, Spain, Tajikistan, the Democratic Republic of the Congo, the United Kingdom, Turkmenistan, Ukraine, Zambia	2		2	25
Argentina, Australia, Austria, Belarus, Belgium, Belize, Bolivia, Bhutan, Bulgaria, Canada, Finland, Gabon, Greece, Israel, Lebanon, Maldives, New Zealand, Paraguay, Republic of the Congo, Slovakia, Solomon Islands, Sudan, Timor-Leste	1		1	23
Total	265	60	325	89

- Applicants who decide to apply for the scholarship through the university track must submit their applications to the designated Korean universities, listed in the section III. (Refer to the section VI for the details on the application procedure).
- Among the total of 325 candidates, 265 will be selected from all eligible fields of study.
- All applicants in the University Track must choose “General” as the type of application on the application form. (Refer to Form 1)
- Additional 60 are reserved for the regional university applicants in the field of Natural Science and Engineering from selected countries. Refer to the table above for the available countries. Refer to the table in the section III for the list of available regional universities

III. AVAILABLE UNIVERSITIES AND FIELDS OF STUDY

1. Available Universities: 66 universities or institutions designated by NIIED

	Available Universities (or Institutions)	By Type	Total
Non-Regional	Ajou University, Chung-Ang University, Dongguk University, Ewha Womans University, Gachon University, Gwangju Institute of Science and Technology, Hankuk University of Foreign Studies, Hanyang University, Hongik University, Inha University, KAIST (Korea Advanced Institute of Science and Technology), KDI School of Public Policy and Management, Konkuk University, Kookmin University, Korea Polytechnic University, Korea University, Kyunghee University, Myongji university, POSTECH(Pohang University of Science and Technology), Sangmyung University, Seoul National University, Seoul National University of Science and Technology, Sogang University, Sookmyung Women’s University, Soongsil University, Sungkyunkwan University, The Academy of Korean Studies, Ulsan National Institute of Science and Technology, University of Science & Technology, University Of Seoul, Yonsei University	31	66
Regional	Busan University of Foreign Studies, Chonbuk National University, Chonnam National University, Chosun University, Chungbuk National University, Chungnam University, Daegu University, Donga University, Dongseo University, Gangneung-Wonju University, Gyeongsang National University, Hallym University, Handong Global University, Inje University, Jeju National University, Jeonju University, Keimyung University, Kongju National University, KOREATECH(Korea University of Technology and Education), Kumoh National Institute of Technology, Kyungpook National University, Kyungsung university, Namseoul University, Pai Chai University, Pukyong National University, Pusan National University, Semyung University, Silla University, Soonchunhyang University, Sunchon National University, Sunmoon University, University of Ulsan, Wonkwang University, Woosong University, Yeungnam University	35	

2. Available Fields of Study

- Detailed information about the fields and majors offered by the universities listed above is available under the University Information section on the website, www.studyinkorea.go.kr.
- Applicants must choose their desired fields of study from the listed programs.
- Night schools, seasonal programs, online and distant-learning programs are not included.

3. Available Degree Programs

- Doctoral degrees
- Master’s degrees

IV. ELIGIBILITY

1. Nationality

- Applicants and their parents must hold foreign citizenship.
- Korean citizens, including those who hold dual citizenship, are NOT eligible to apply.
- Applicants and their parents who had previously held Korean citizenship must submit the document of the renunciation of their Korean citizenship.

2. Age

- Applicants must be under 40 years of age as of September 1, 2016 (born after September 1, 1976).

3. Degree Requirements

- Applicants must hold a Bachelor's or Master's degree as of August 31, 2016.
 - A Bachelor's degree, or a diploma equivalent to or higher than a Bachelor's degree, is required for a Master's program applicant.
 - A Master's degree, or a diploma equivalent to or higher than a Master's degree, is required for a Doctoral program applicant.
- An Applicant who is expected to obtain the official diploma by August 31, 2016 must submit a certificate of expected degree at the time of applying. The official diploma must be submitted as soon as it is issued by the applicant's *alma mater*.
- Applicants who have completed a degree, Bachelor's, Master's or Doctoral, in Korea are NOT eligible to apply.
- Applicants who have been enrolled at Korean universities as exchange students are eligible to apply.
- A KGSP scholar who graduated or are expected to graduate as of August 31, 2016 is eligible to apply under the following conditions:
 - He/ she is allowed to apply only via Embassy Track; and
 - The re-application is allowed only once.

4. Grades

- Applicants must maintain a grade point average (GPA) higher than any ONE of the followings:
 - 2.64 on a 4.0 scale;
 - 2.80 on a 4.3 scale;
 - 2.91 on a 4.5 scale; or
 - Score percentile: 80%
- Please refer to the Appendix A for the GPA conversion table.
- Applications with GPA below the threshold above will be automatically disqualified and discarded.
- It is required to submit an official document issued by the applicant's *alma mater* describing the university's evaluation system as well as the applicant's academic achievement in any ONE of the following cases:
 - An applicant's transcript does not include information on GPA, marks or score percentile; or
 - The grades on an applicant's transcript are difficult to be converted into any one of the GPA criteria mentioned above.

5. Health

- Applicants must be in good health, both mentally and physically, to stay in Korea for an extended period of time.
- Applicants must submit the Personal Medical Assessment, or Form 6, at the time of applying.
- All applicants who pass the 2nd round of selection must submit the results of the Comprehensive Medical Examination conducted by a licensed physician or a doctor.
- All of the following persons will be disqualified and their scholarships will be canceled:
 - Applicants who are tested HIV and drug positive; and
 - Applicants with serious health concerns to an extent that they are unable to pursue their studies for an extended period of time in Korea.
- Applicants with disability who meet the above criteria are eligible to apply.
- Those who are in pregnancy are NOT eligible to apply.

6. Restrictions

- Those who had withdrew from the scholarship after being selected as KGSP grantees in previous years are NOT eligible to apply.

7. Preferred Qualities

- Applicants with certified scores on their proficiency in Korean or in English might be given preference. Some examples include the following:
 - Proficiency in Korean: TOPIK (Test of Proficiency in Korean)
 - Proficiency in English: TOEFL, TOEIC, or IELTS Academic
- Applicants in the field of natural science, technology, and engineering might be given preference.
- Applicants for the majors under the *Industrial Professionals Training Project* (산업전문인력 역량강화사업) of the government of Korea might be given preference.
- The faculty members at a higher education institution from countries that receive Korea's Official Development Assistance (ODA) might be given preference.
- Descendants of the Korean War veterans receive additional 5% of the total marks during the selection reviews.

V. REQUIRED DOCUMENTS

1. List of Required Documents in Application

REQUIRED DOCUMENT CHECKLIST		MASTER'S	DOCTORAL
1	Application Form (Form 1)	MUST	MUST
2	Letter of Self-Introduction (Form 2)	MUST	MUST
3	Statement of Purpose (Form 3)	MUST	MUST
4	ONE Letter of Recommendation (Form 4)	MUST	MUST
5	KGSP Applicant Pledge (Form 5)	MUST	MUST
6	Personal Medical Assessment (Form 6)	MUST	MUST
7	Bachelor's Diploma or Certificate of Degree : original copy	MUST	MUST
8	Bachelor's Transcript: original copy	MUST	MUST
9	Master's Diploma or Certificate of Degree: original copy	/	MUST
10	Master's Transcript: original copy		MUST
11	Applicant's Proof of Citizenship	MUST	MUST
12	Parents' Proof of Citizenship	MUST	MUST
13	Certificate of Korean Citizenship Renunciation	OPTIONAL	OPTIONAL
14	Adoption Documents (Overseas Koreans Adoptees ONLY)	OPTIONAL	OPTIONAL
15	Certificate of Valid TOPIK: original copy	OPTIONAL	OPTIONAL
16	Certificate of Valid English Proficiency Test: original copy	OPTIONAL	OPTIONAL
17	Published Papers	OPTIONAL	OPTIONAL
18	Awards	OPTIONAL	OPTIONAL
19	Applicant's Passport Copy	Successful candidates of 2 nd Round ONLY	
20	Comprehensive Medical Examination Results		

2. Important Notes

- All application documents must be either in Korean or in English.
- Documents in any other languages must be accompanied by a complete Korean or English translation, authenticated by the issuing institution or notarized by a notary public.
- Submitted documents will not be returned to the applicants.
- Application documents must be presented in their original forms.

- The application documents must be submitted in the order of the checklist on the first page of the application form. Each required document must be numbered and labeled on the top right corner as the following.
 - Example: 7. Diploma of the Bachelor’s Degree
- In case of submitting photocopied documents, **applicants MUST have the copies notarized or apostilled** and then submit the notarized or apostilled copies.
- In case of submitting the original documents that cannot be reissued, applicants are advised to submit notarized or apostilled copies of the original documents.
- Applications that contain incomplete or forged documents will be disqualified and the application in its entirety will be discarded.
- An applicant who is expected to graduate by August 31, 2016 must submit a certificate of expected degree in place of the diploma at the time of applying. The official diploma must be submitted by August 31, 2016.
- As for the submission of the published papers and awards, applicants are allowed to submit photocopies.
- The proof of citizenship include, but are not limited to, the following:
 - A birth certificate issued by the government of the applicant’s country;
 - A certificate of family registration issued by the government of the applicant’s country; or
 - Passport copies of the applicant and parents.
- The scores of the language proficiency test must be valid at the time of applying.

3. Embassy Track Application

- Applicants must submit ONE original application documents and THREE photocopies of the application documents.

4. University Track Application

- Applicants must submit ONE original application documents.

VI. APPLICATION PROCEDURE

1. Application Submission

- Applicants must apply for the Korean Government Scholarship Program via either the Embassy Track or the University Track.
- Institutions accepting applications
 - **117 Embassies of the Republic of Korea:** At some embassies, the Korean Education Center or the Korean Cultural Center is the department in charge of accepting and reviewing the KGSP applications. Contacting the embassy to inquire on the department in charge is strongly recommended.
 - **66 Universities in Korea**
- The application submitted to more than ONE institution above, will be automatically disqualified and discarded.
- Those who apply as overseas Korean adoptees must apply through the Korean Embassy in their home countries. Only those from the selected 12 countries (see the table in the section II-1-(2)) are eligible to apply under this option.
- KGSP alumni are eligible to apply through the Embassy Track only.
- **Applicants from China** must submit their applications to the China Scholarship Council, in accordance with the agreement between the government of Korea and the government of China.
- **Applicants from the Czech Republic** must submit their applications to the Ministry of Education of the Czech Republic, in accordance with the agreement between the government of Korea and the government of the Czech Republic.

2. Deadline of Application Submission

- The deadlines are set by the Korean Embassies and universities that accept applications.
- Applicants must check the deadline of the embassy or of the university by contacting them directly.
- Please refer to the following:
 - Contact information for embassies: See Appendix B.
 - Contact information for universities: See Appendix C or the University Information file, announced along with the current application guidelines.

3. Fields of Study and University Choice

(1) Embassy Track

- Applicants must choose **THREE** desired universities as well as fields of study out of the 66 universities listed above in section III.
- Applications that pass the 2nd round of selection will be reviewed by the universities for admission. (Please refer to “4. Selection Procedure” below.)

(2) University Track

- Applicants must choose **ONE** desired university out of the 66 universities listed above in section III.

- (3) For the list of available universities and degree programs, please refer to the “University Information” file, announced along with the guidelines.

4. Selection Procedure

1st Round of Selection

Applications are submitted either to the Korean Embassies or to the designated universities in Korea. The embassies and universities select the successful candidates among the applicants in the 1st round of selection. The applications of the successful candidates will then be forwarded to NIIED.

- Deadline to forward the applications of the successful candidates to NIIED is April 8, 2016.
- **Attention!** Applications arriving at NIIED after the deadline will not be considered for review in the 2nd round of selection, and the quotas will be substituted by the applications from other countries or universities.

2nd Round of Selection

The NIIED Selection Committee selects the successful candidates among those who pass the 1st round.

- The University Track applicants who pass the 2nd round of selection will automatically be granted admission to the university. The University Track applicants will be selected as the final successful candidates **ONLY** after they submit their medical examination results.
- Comprehensive Medical Examination
 - All candidates who pass the 2nd round must get comprehensive medical exams as required by NIIED, and submit the results to NIIED.
 - The medical exams must be conducted by a licensed physician or a doctor.
 - The medical forms will be emailed to the successful candidates of the 2nd round of selection.
 - If the results show that the applicant is unfit to study and live overseas for an extended period of time, he/she will be disqualified.

3rd Round of Selection (Embassy Track ONLY)

Among the successful candidates who have passed the 2nd round, the applications of those who applied through the Korean Embassies will be reviewed by universities for admission. Successful candidates must get admission from at least one of the universities.

5. Selection Criteria: Comprehensive Evaluation

- The applications will be reviewed by a selection committee at each round.
- The selection committees will consider many elements in selecting successful candidates. Examples include, but are not limited to, the following:
 - transcript;
 - the letter of self-introduction;
 - the statement of purpose;
 - the letter of recommendation; and
 - certificates of language proficiency (Korean and English), publications, awards, etc.

6. Estimated Timeline of Application Procedure

February – March	Application Submission <ul style="list-style-type: none"> The deadlines vary for each Korean embassy and university. Applicants must contact the embassy or the university to check the deadlines.
March	1st Round of Selection <ul style="list-style-type: none"> Korean Embassies Universities
April 8	Deadline of forwarding applications passing the 1 st round to NIIED
April 21 – 22	2nd Round of Selection <ul style="list-style-type: none"> Selection Committee at NIIED
May 3	Announcement of the 2nd Round of Selection Results <ul style="list-style-type: none"> GKS Notice on the website, www.studyinkorea.go.kr
May 4 – June 3	3rd Round of Selection (Embassy Track ONLY) <ul style="list-style-type: none"> For university admissions Universities will contact applicants individually regarding the admission results. Universities will notify NIIED regarding the admission results.
June 3 – 8	Applicants' Notice of the Final University/ Major Choice to NIIED
	Submission of Comprehensive Medical Examination Results
June 21	Announcement of the final results <ul style="list-style-type: none"> GKS Notice on the website, www.studyinkorea.go.kr Official notice will be sent to each Korean Embassy and Korean university
June 21 – July 1	Invitation Letters <ul style="list-style-type: none"> NIIED will issue invitation letters to the KGSP grantees via email. Universities will issue the certificates of admission to those who start their degree programs without the language program.
July 1 – 31	Korean Visa Application <ul style="list-style-type: none"> Where to apply: Korean embassies and consulates D-4 for those who start with the language program D-2 for those who start with the degree program
July 18 – August 12	Reservation of the Flight Tickets to Korea <ul style="list-style-type: none"> Prepared and offered by NIIED Further guides regarding the entry to Korea will be announced.
August 22 – 24	Entry to Korea
August 29 – 31	NIIED Orientation <ul style="list-style-type: none"> The KGSP grantees will be divided into three groups by region The orientation for each group will last for 6 hours.

VII. SCHOLARSHIP INFORMATION

1. Access to the Scholarship Information Available at the following:

- Global Korea Scholarship (GKS) Website: www.studyinkorea.go.kr
 - Application guidelines
 - Application forms
 - University information
- Embassies of the Republic of Korea: Refer to the Appendix B for contact information.
- Universities in Korea: Refer to the Appendix C for contact information.

2. Scholarship Benefits

- Airfare
 - Entry to Korea: an economy class flight ticket to Korea
 - Return flight: an economy class flight ticket from Korea to KGSP grantee's home country
 - The airfare for entry will NOT be provided to scholars who have resided in Korea from the time of applying and on.
 - The return flight is available only for the KGSP grantees who successfully complete their degree coursework.
 - The return flight is NOT offered for those who withdraw from the scholarship.
 - Any fees incurred in the domestic travel within a KGSP grantee's home country are NOT covered.
 - International travel insurance is NOT covered.
 - The flight tickets for the Chinese and Czech KGSP grantees will be prepared and provided by the Chinese and the Czech governments, according to the agreements with the Korean government.
- Settlement Allowance: 200,000 KRW
- Monthly Allowance: 900,000 KRW
- Research Allowance
 - Liberal Arts and Social Science Degrees: 210,000 KRW per semester
 - Science, Technology and Engineering Degrees: 240,000 KRW per semester
- Language Training Fees: Fully covered
- Degree Tuition: Fully covered
 - Tuition up to 5 million KRW is covered by NIIED, and the amount that exceeds 5 million is covered by the host university.
 - The KGSP grantees are waived from the admission fees of the universities.
- Dissertation Printing Fee Reimbursement
 - The actual cost of printing as written on the receipt will be reimbursed.
 - The maximum amount is 500,000 KRW for degrees in Liberal Arts and Social Science and 800,000 KRW for degrees in Science, Technology and Engineering.
- Medical Insurance: 20,000 KRW per month

- Korean Proficiency Grants: 100,000 KRW per month
 - This special funding is available for KGSP grantees with levels 5 and 6 on TOPIK.
- Scholarship Completion Grants: 200,000 KRW
 - It is offered for the KGSP grantees who return to their home countries after completing their degree coursework under the scholarship.
 - It is not offered for the KGSP grantees who decide to stay in Korea after the completion of their degree coursework.

VIII. PERIOD OF SCHOLARSHIP

1. Doctoral Degree Program: 4 Years Total (September 1, 2016 – August 31, 2020)

- 1 Year Korean Language Program
- 3 Year Degree Program

2. Master's Degree Program: 3 Years Total (September 1, 2016 – August 31, 2019)

- 1 Year Korean Language Program
- 2 Year Degree Program

3. Important Notes on the Scholarship Period.

- The scholarship period for the degree program cannot and will not be extended.
- The scholarship period for the language program will not affect the scholarship period for the degree program. For example, even if a grantee takes 6 months of the language program instead of 1 year, the period that the KGSP covers for his/her degree program will remain intact (2 years for Master's degree and 3 years for Doctoral degrees).
- KGSP grantees with advanced TOPIK levels (Levels 5 and 6)
 - Those who have the advanced levels at the time of applying will be exempted from the 1-year Korean language program. The exempted period will be deducted from the total scholarship period, down to 2 years for Master's degrees and 3 years for Doctoral degrees.
 - Those who achieve the advanced levels on TOPIK within the first 6 months of the language program will be exempted from the Korean language program and must start their degree programs in the following semester. The exempted period will be deducted from the total scholarship period, down to 2.5 years for Master's degrees and 3.5 years for Doctoral degrees.

IX. KOREAN LANGUAGE PROGRAM

- All scholars, unless exempted, must take the 1-year Korean language program at language institutions assigned by NIIED.
- Exemption of the Korean language program
 - The KGSP grantees with advanced levels (5 & 6) on TOPIK at the time of applying will be exempted from the language program and must start their degree programs upon arriving in Korea.
 - The KGSP grantees who achieve advanced levels on TOPIK within the first 6 months of their language program, will be exempted from it in the following semester and must start their degree programs.
 - A valid TOPIK certificate must be submitted to NIIED.
- When assigning the language institution, NIIED considers the following:
 - The language institution is not located in the same city as the scholar's degree university; and
 - The language institution offers a variety of opportunities for the scholars to learn different local cultures of Korea.
- The language institution for successful KGSP grantees will be announced along with the final results.
- Note that the assigned language institution cannot and will not be changed.
- The KGSP grantees in the Korean language program must live on-campus at the language institutions.
 - Most rooms of the university dormitories are shared with roommates.
 - Living with family members is strictly forbidden.
- Prerequisite to complete the language program
 - The KGSP scholars must obtain at least level 3 on TOPIK by the end of the 1-year Korean language program, in order to be able to proceed to their degree programs.
 - The failure in achieving the level 3 on TOPIK within the 1-year language program will result in the cancellation of the scholarship.

X. OTHER IMPORTANT NOTES

1. Medical Insurance

- Universities and language institutions will purchase medical insurance plans on behalf of the KGSP grantees.
- The insurance plan will be effective after the designated dates of arrival.
- The medical fees incurred throughout the scholarship period will be reimbursed by the insurance company.
 - KGSP grantees must pay for the hospital fees first and submit the receipt to the insurance company
 - The insurance company will refund part of the fees. It is the KGSP grantees' responsibility to check the insurance terms and policies, which will be given through the universities and language institutions.
- The medical insurance will not cover the expenses for dental or chronic diseases.

2. Scholarship Withdrawal or Cancellation

- The KGSP grantees who forfeit and withdraw from the scholarship will NOT receive the returning flight tickets or the Scholarship Completion Grants.

- The KGSP grantees who forfeit and withdraw from the scholarship within the first 3 months after the entry to Korea MUST return the scholarship fees that they have received during the mentioned period. It will include the airfare of the entry ticket to Korea, the settlement allowance, monthly allowance, medical insurance fees, and tuition.

3. Restriction on Changing Universities and Degrees

- Transferring to a different university under this scholarship is NOT permitted in any case.
- Changing majors may be possible in limited situations only, including but not limited to the following:
 - with the approval of the applicant’s university and concerned departments; or
 - with the scholarship period unchanged. (3 years for Doctoral and 2 years for Master’s)

XI. CONTACT INFORMATION

1. Embassies of the Republic of Korea: Please refer to the Appendix B.

2. Universities: Please refer to the Appendix C.

3. Global Korea Scholarship (GKS) Team, NIIED

- Emails
 - cgyoo@moe.go.kr
 - lmhlucy2015@moe.go.kr
- Telephone
 - 82-2-3668-1364
 - 82-2-3668-1389
- Fax: 82-2-743-4992
- Address: 191 Jeongja il-ro, Bundang-gu, Seongnam-si, Gyeonggi-do 13557, Republic of Korea
- Websites
 - www.studyinkorea.go.kr
 - www.niied.go.kr

4. Other Useful Websites

Learn Korean	www.kosnet.go.kr
Korean Portal	www.korea.net
Ministry of Foreign Affairs	www.mofa.go.kr
Visa and Immigration	www.immigration.go.kr
	www.hikorea.go.kr
Higher Education in Korea	heik.academyinfo.go.kr

Appendix A. GPA Conversion Table

4.0 Scale	4.3 Scale	4.5 Scale	5.0 Scale	100 Points Scale
3.97 ~ 4.0	4.26 ~ 4.3	4.46 ~ 4.5	4.95 ~ 5.00	100
3.92 ~ 3.96	4.22 ~ 4.25	4.41 ~ 4.45	4.90 ~ 4.94	99
3.88 ~ 3.91	4.17 ~ 4.21	4.36 ~ 4.40	4.84 ~ 4.89	98
3.84 ~ 3.87	4.12 ~ 4.16	4.31 ~ 4.35	4.79 ~ 4.83	97
3.80 ~ 3.83	4.08 ~ 4.11	4.26 ~ 4.30	4.73 ~ 4.78	96
3.75 ~ 3.79	4.03 ~ 4.07	4.21 ~ 4.25	4.68 ~ 4.72	95
3.71 ~ 3.74	3.98 ~ 4.02	4.16 ~ 4.20	4.62 ~ 4.67	94
3.67 ~ 3.70	3.93 ~ 3.97	4.11 ~ 4.15	4.57 ~ 4.61	93
3.62 ~ 3.66	3.89 ~ 3.92	4.06 ~ 4.10	4.51 ~ 4.56	92
3.58 ~ 3.61	3.84 ~ 3.88	4.01 ~ 4.05	4.45 ~ 4.50	91
3.49 ~ 3.57	3.75 ~ 3.83	3.91 ~ 4.00	4.34 ~ 4.44	90
3.41 ~ 3.48	3.65 ~ 3.74	3.81 ~ 3.90	4.23 ~ 4.33	89
3.32 ~ 3.40	3.56 ~ 3.64	3.71 ~ 3.80	4.12 ~ 4.22	88
3.24 ~ 3.31	3.46 ~ 3.55	3.61 ~ 3.70	4.01 ~ 4.11	87
3.15 ~ 3.23	3.37 ~ 3.45	3.51 ~ 3.60	3.90 ~ 4.00	86
3.07 ~ 3.14	3.27 ~ 3.36	3.41 ~ 3.50	3.79 ~ 3.89	85
2.98 ~ 3.06	3.18 ~ 3.26	3.31 ~ 3.40	3.68 ~ 3.78	84
2.90 ~ 2.97	3.09 ~ 3.17	3.21 ~ 3.30	3.57 ~ 3.67	83
2.81 ~ 2.89	2.99 ~ 3.08	3.11 ~ 3.20	3.45 ~ 3.56	82
2.72 ~ 2.80	2.90 ~ 2.98	3.01 ~ 3.10	3.34 ~ 3.44	81
2.64 ~ 2.71	2.80 ~ 2.89	2.91 ~ 3.00	3.23 ~ 3.33	80