

2016 Spring Semester - Admission guide for Undergraduate School

◆ Application Eligibility

A. Admission Requirements applicable for both new students and transfer students

- (1) A foreign student whose parents (both of them) are foreign nationals
 - (2) Either graduated or should be expected to graduate from high school
 - (3) Language Proficiency: Applicants are recommended to meet one of the following conditions:
 - a. Obtained an TOPIK level 3 or above
 - b. Passed Korean Language Test at Myongji University
 - c. Enrolled and completed level 3 Korean language course through 4 years university in Korea.
- ※ Admitted students without a TOPIK of level 3 or above are obliged to take Korean classes (6~9 credits) based on Korean levels.

B. Admission Requirements for transfer students (2nd year transfer)

- (1) Students who have completed one academic year and earned corresponding academic credits at another 4-year university
- (2) Students who have graduated from a 2-year college in China

C. Admission Requirements for transfer students (3rd year transfer)

- (1) Students who have completed two academic years and earned corresponding academic credits at another 4-year university
- (2) Students who have graduated or who are expected to graduate from 2~3 year college (3-year college and above for Chinese students)

◆ Compulsory Korean classes

Admitted students without a TOPIK of level 3 or above are obliged to take Korean classes (6~9 credits) based on Korean levels.

Type	Korean classes (First semester)
① Obtained an TOPIK level 3 or above	not applicable
② Passed Korean Language Test at Myongji University	9 credits(three Korean classes)
③ Enrolled and completed level 3 Korean language course through 4 years university in Korea	6 credits(two Korean classes)

◆ Application process

Please insert all your information in the application form at <http://abroadeng.mju.ac.kr>, then print it to submit with Required Documents

- ① Application → ② examination of the documents → ③ Korean Language Test → ④ Interview → ⑤ announcement of those accepted → ⑥ Applicants make a payment

◆ Application method

Send(via post or visit) the required documents to the Office of International Affairs / Wire Transfer Application Fee

◆ Required Documents

No.	Type of Documents	New students	Transfer students	Remark
1	Myongji University Application Form -Please insert all your information in the application form at http://abroadeng.mju.ac.kr , then print it	O	O	Korean
2	Copy of Passport (Applicant)	O	O	
3	Copy of Alien Registration card (excluding those who apply from outside of Korea)	O	O	
4	① TOPIK level 3 or above or ② certificates for courses completed level 3 Korean language course through 4 years university in Korea. -If an applicant don't have ① or ②, he must attend and pass Korean Language Test at Myongji University	O	O	
5	High school Certificate of Graduation (original) -New students : This document must be certified by Korean Embassy for Consol Confirmation at or apostilled from a proper authority.	O	O	Korean, English, Chinese
6	High school Official Transcripts (original)	O	X	Korean, English, Chinese
7	Copy of Identification (Applicant, Both Parents)	O	O	Korean, English, Chinese
8	Official document indicating parent-child relationship between the applicant and his/her parents (original)	O	O	Korean, English, Chinese
9	- Applicants abroad : Applicant's(or parents's) certificate of deposit (issued by a bank) with the minimum balance of USD 15,000 - Applicants from inside of Korea: When Applicant change the visa in korea, he need to prepare and submit to the immigration office	O	O	Korean, English, Chinese
10	Payment Receipt of Application Fee [KRW 120,000] - Hana Bank 299 910007 88204 Myongji University	O	O	Korean, English, Chinese
11	Official Academic Transcripts of college or University (original)	X	O	Korean, English
12	Official Certificate of Graduation or Official Certificate of Completion(original) -Transfer students : This document must be certified by Korean Embassy for Consol Confirmation or apostilled from a proper authority.	X	O	Korean, English, Chinese

※ The diplomas issued by high schools and university (not in Korea) must be certified by at the Korean Embassy for "Consol Confirmation" . Documents from a member nation of "Apostille Treaty" may be apostilled from a proper authority.(the contact information of the Ministry of Foreign Affairs and Trade : 02)2100-7600 or 02)3210-0404

◆ Major

Seoul campus	<p>College of Humanities : Korean Language & Literature, Chinese Language & Literature, English Language & Literature, Japanese Language & Literature, History, Library & Information Science, Arabic Studies, Art History, Philosophy, Creative Writing</p> <p>College of Social Science : Public Administration, Economics, Political Science & Diplomacy, Digital Media, Child Development & Education, Youth Education & Leadership</p> <p>College of Business Administration : Business Administration, Management Information Systems, International Trade</p> <p>College of Law : Law</p>
Yongin campus	<p>College of Natural Science : Mathematics, Physics, Chemistry, Food & Nutrition, Division of Biological science & Biological Information</p> <p>College of Engineering : Electrical Engineering, Electronics Engineering, Information & Communications Engineering, Chemical Engineering, Advanced Materials Engineering, Environment & Energy Engineering, Computer Engineering, Civil & Environmental Engineering, Transportation Engineering, Mechanical Engineering, Industrial Systems Engineering</p> <p>College of Arts & Physical Education : Division of Design (Visual Communication Design, Industrial Design, Media Communication Design, Fashion Design), Division of Physical Education, Baduk Studies, Division of Music(Piano, Voice, Composition), Division of Film & Musical</p> <p>College of Architecture : Division of Architecture (5 Years), Space Design</p>

◆ Application schedule

Section	Application Period	Korean Language Test	Interview	Annocement of Admission
Spring semester begins on March 2, 2016 (First Application)	Nov.02,2015~ Nov.30,2015 17:00	Dec.11,2015 14:00	Dec.18,2015 14:00	Jan.04,2016 14:00 Orientation: plan to Feb.15, 2016
Spring semester begins on March 2, 2016 (Second Appication)	Dec.21,2015~ Jan.06,2016 17:00	Jan.08,2016 14:00	Jan.14,2016 14:00	Jan.21,2016 14:00 Orientation: plan to Feb.15, 2016

※ Phone interviews may be conducted for residents outside of Korea.

※ Those who have been accepted are required to attend the orientation session

◆ Contact Information

(1) Tel : 82-2-300-1513

(2) Fax : 82-2-300-1516

(3) E – mail : admission@mju.ac.kr

(4) Address : Office of International affairs , Myongji University, 34 Gebukgol road, Seodaemun-Gu, Seoul, Korea (zipcode: 120-728)]

◆ Expense

※Tuition Fees based on 2015, Tuition Fees will be changed in 2016

※ \$1 (USD) = ₩ 1,000 ~ 1,200 (KRW)

(1) Application fee: KRW 120,000

(2) Entrance fee: KRW 880,000

(3) Tuition(1 semester)

College of Humanities & Social Science & Law - KRW 3,377,000 (Digital Media – KRW 3,412,000)

College of Business Administration - KRW 3,405,000

College of Natural Science - KRW 4,120,000

College of Engineering – KRW 4,547,000

College of Arts & Physical Education – KRW 4,521,000~4,935,000

College of Architecture – KRW 4,935,000

(4) Foreign Students scholarship : 40% reduction for the first semester (From the second semester, students with GPA of 4.0[A] or above – waiver of tuition fees, GPA of 3.5[B+] or above - 70% reduction, GPA of 3.0[B] or above - 50% reduction, GPA of 2.5[C+] or above 40% reduction, and GPA of 1.5[D+] or above 20% reduction) (Student must obtain more than 15 credit for each semester)

※Insurance Fees will be automatically deducted from the scholarship

※ International students who hold TOPIK Level 4 or higher will be exempted from paying the admission fee of 880,000 KRW when entering the university.

(5) Account Information :

- Bank name and account number: Hana Bank 299 910007 88204

- Swift Code: HNBKRSSE

- Bank address: HANA Bank, 34 Gebukgol road, Seodaemun-Gu, Seoul 120-728, Korea

- Remittee: Myongji University

※ Meal expenses : a meal in campus (University cafeteria) - KRW 3,000~4,000,
a meal off campus (local restaurant) - KRW 5,000~7,000

◆ Dormitory

(1) Seoul campus Dormitory

Myongji University provides comfortable, state of the art rooms equipped with Internet access, auto door locks, private showers, air-conditioning and heated floors.

- Dormitory fee (16weeks): 4 Occupancy-KRW906,000, 2 Occupancy-KRW1,240,000(Meal not Included)

- Move-in Dates: Spring Semester (First week of March), Fall Semester (First week of September)

(2) Yongin campus Dormitory

Yongin Campus Dormitory is consisted of 5 buildings in total-MyongHyunGwan, MyongDukGwan, 3-Dong, 4-Dong, and 5-Dong. It may facilitate up to 1,866 residents and is equipped with a cafeteria, snack corner, convenient store, laundry room, gym and other various facilities.

- Dormitory fee (16weeks): 4 Occupancy-KRW766,000, 2 Occupancy-KRW1,039,000(20 Meal per month)

- Move-in Dates: Spring Semester (First week of March), Fall Semester (First week of September)